

**OVERLOOK ESTATES  
HOMEOWNERS' ASSOCIATION  
P.O. BOX 200145  
AUSTIN, TX. 78720  
(512) 918-8100 Fax (512) 918-8121  
Board of Directors Meeting Minutes  
October 27, 2015  
6:00PM  
Preferred Association Management Company Offices  
930 S. Bell Blvd., Suite 203  
Cedar Park, TX. 78613**

**Meeting Minutes**

**Call To Order**

The meeting was called to order at 6:03 P.M.

**Establishment of a Quorum**

The Board was represented by David DiBonito Arrived 6:10 p.m., Tracy Diaz , Paul Belangia. The management company, Preferred Association Management Company, was represented by Mark Haggberg

**Homeowners Forum**

There were no homeowner questions

**Review/ Approve Meeting Minutes**

The Meeting Minutes from the July 16, 2015 were reviewed.

**A motion was made and seconded to approve the July 16, 2015 Meeting Minutes. Motion Carried Unanimously.**

**Review/Approve Financial Statements**

Mark provided and went over the Financial Reports with the Board. Mark also provided a variance report showing which accounts were on track for 2015 and which GL Accounts were over budget.

**A motion was made and seconded to approve the September 2015 Financials. Motion Carried Unanimously.**

**Review Delinquency Report**

The Board did not review a delinquency report. No action required

**Review/Approve Bids**

The Board did not have any Bids for review. No action required

**Committee Updates**

Paul Belangia decorated the entrance and the inside of the community with Pumpkins for Halloween. Paul will turn the receipts in to mark for reimbursement.

Paul Belangia will be putting out Holiday Wreaths near Christmas time.

**New Business/Open Discussion**

- The Board discussed the need for clarification on the Architectural parameters for community sheds.
- The Board asked Mark to send Paul information from other communities on sheds.

7:22 p.m. The Board Adjourned to executive session

7:31 The Board Returned to open session

Delinquency issues and violations were discussed.

**Adjournment**

The Meeting was adjourned at 7:32 p.m.