

**OVERLOOK ESTATES
HOMEOWNERS' ASSOCIATION
P.O. BOX 200145
AUSTIN, TX. 78720
(512) 918-8100 Fax (512) 918-8121
Board of Directors Meeting Draft Minutes
October 10, 2016 3:00 p.m.
Preferred Association Management Company Offices
1101 Arrow Point Drive #101
Cedar Park, TX. 78613**

Meeting Minutes

Call to Order

The meeting was called to order at 2:57 p.m.

Establishment of a Quorum

The Board was represented by David Reeves and Andrew Hunt and Lindy Fullwood
The management company, Preferred Association Management Company, was represented by Mark Haggberg

Minutes

The Board reviewed the July 28, 2016 meeting minutes

A motion was made by David Reeves and seconded by Andrew Hunt to approve the July 28, 2016 meeting minutes. Motion carried unanimously.

Review Financials

The Board reviewed the September 30, 2016 Financial Reports.

A motion was made by Andrew Hunt and seconded by David Reeves to approve the September 30, 2016 meeting minutes. Motion carried unanimously.

Homeowners Forum

There were no homeowner questions

Budget Approval

The Board reviewed the 2017 proposed budget

A motion was made by Andrew Hunt and seconded by David Reeves to approve the 2017 Budget. The motion carried unanimously.

New Business

The Annual Meeting was scheduled for January 10, 2017 at 6:30 p.m. at the Cherry Creek Catfish Restaurant.

Adjournment

The Meeting was adjourned at 3:55 p.m.

The next Board Meeting is scheduled for January 20, 2017 at 3:00 p.m.