

**OVERLOOK ESTATES
HOMEOWNERS' ASSOCIATION
P.O. BOX 200145
AUSTIN, TX. 78720
(512) 918-8100 Fax (512) 918-8121
Board of Directors Meeting Draft Minutes
April 14, 2016 3:00 p.m.
Preferred Association Management Company Offices
930 S. Bell Blvd., Suite 203
Cedar Park, TX. 78613**

Meeting Minutes

Call To Order

The meeting was called to order at 3:14 p.m.

Establishment of a Quorum

The Board was represented by David Reeves and Andrew Hunt and Lindy Fullwood
The management company, Preferred Association Management Company, was represented by Mark Haggberg

Minutes

The Board reviewed the February 18, 2016 meeting minutes

A motion was made by David Reeves and seconded by Andrew Hunt to approve the February 18, 2016 meeting minutes. Motion carried unanimously.

Review Financials

The Board reviewed the March 31 2016 Financial Reports.

A motion was made by Andrew Hunt and seconded by David Reeves to approve the March 31, 2016 Financials. The Motion Carried Unanimously.

Homeowners Forum

There were no homeowner questions

Front Entrance Refurbishment

The Board discussed and reviewed the bids to upgrade the front entrance and the interior Islands.
\$5000.00 has already been approved and set aside for this project

The Board Requested:

1. The Shady Island – Add mulch and freshen up
2. The Small Island – Add rocks and freshen up
3. The Entrance - Install Plants at entrance per bid.
4. Crape Myrtle Island – Add plants per bid

New Business

The Board discussed the community concerns with vehicles parked on vacant lot near entrance of community.
The Board asked the manager to take pictures and write violations for any vehicles parked in that area.

Adjournment

The Meeting was adjourned at 3:43 p.m.
The next meeting scheduled for July 14, 2016 at 3:00 p.m.