

**OVERLOOK ESTATES
HOMEOWNERS' ASSOCIATION
P.O. BOX 200145
AUSTIN, TX. 78720
(512) 918-8100 Fax (512) 918-8121**

**Annual Meeting Minutes
Monday January 10, 2017
6:30PM
Cherry Creek Restaurant
11840 Old FM 2243 West Bldg. A
Leander, TX. 78641**

Meeting Minutes

Call to Order

The meeting was called to order at 6:54 P.M.

Establishment of a Quorum

The Board was represented by David Reeves, Andrew Hunt and Lindy Fullwood. The management company, Preferred Association Management Company, was represented by Mark Haggberg. A quorum was established with 61% of the homeowners represented in person or by proxy.

Homeowners Forum

Homeowners in attendance commented on the following items:

- Questions were asked about the community website
- Denis Belangia spoke about the decorating committee
- Patsy Spray spoke about the welcoming committee
- Resident asked if we could have the landscaper trim the dead leaves off the palms near the entrance\
- Dan spoke about the fire wise program and asked owners to sign up.

Review/ Approve Meeting Minutes

The Meeting Minutes from the January 25, 2016 Board Meeting were reviewed

A motion was made and seconded to approve the January 25, 2016 Annual Meeting Minutes. Motion Carried Unanimously.

Review/Approve Financial Statements

The Financial Statements including the 2016 Balance Sheet, the 2016 Profit and Loss Statement and the 2017 Budget were reviewed with the owners in attendance.

President's Report

David Reeves informed the owners about the various committees and thanked the committee members for their service. He also spoke about the reasoning behind the 2017 assessment increase.

Nomination of Board Members

Mark Haggberg explained that the Board consists of three (3) positions and that each position has a one (1) year term. The floor was opened to nominations. David Reeves, Paul Belangia, Lindy Fullwood and Andrew Hunt were all nominated. , Lindy Fullwood, Andrew Hunt and David Reeves were all elected to the Overlook Estates 2016 Board of Directors. They will all serve a 1 year term expiring in January 2018.

New Business

- No new business

Adjournment

With no further business to discuss the meeting was adjourned at 8:17 p.m.

Organizational Meeting

The newly elected Board Members held an organizational meeting to elect the officers of the Board.

David Reeves	President
Paul Belangia	Vice President
Lindy Fullwood	Treasurer