

**OVERLOOK ESTATES  
HOMEOWNERS' ASSOCIATION  
P.O. BOX 200145  
AUSTIN, TX. 78720  
(512) 918-8100 Fax (512) 918-8121**

**Annual Meeting Minutes  
Monday January 8, 2018  
6:30PM  
Cherry Creek Restaurant  
11840 Old FM 2243 West Bldg. A  
Leander, TX. 78641**

**Meeting Minutes**

**Call to Order**

The meeting was called to order at 6:41 P.M.

**Establishment of a Quorum**

The Board was represented by David Reeves, Paul Belangia and Lindy Fullwood. The management company, Preferred Association Management Company, was represented by Mark Haggberg. A quorum was established with 32 members present in person or by proxy. 61% of the homeowners were represented in person or by proxy.

**Homeowners Forum**

Homeowners in attendance commented on the following items:

- There were questions about installing a camera at the gate. It was asked that this topic be added to the next board meeting agenda.
- An owner commented about construction trucks driving through the community
- Patsy Spray spoke about the welcoming committee
- Owners asked about petitioning the city for speed bumps.

**Review/ Approve Meeting Minutes**

The Meeting Minutes from the January 10, 2017 Board Meeting were reviewed

**A motion was made and seconded to approve the January 10, 2017 Annual Meeting Minutes. Motion Carried Unanimously.**

**Review/Approve Financial Statements**

The Financial Statements including the 2017 Balance Sheet, the 2017 Profit and Loss Statement and the 2017 Budget were reviewed with the owners in attendance.

**President's Report**

David Reeves informed the owners about the various committees and thanked the committee members for their service.

David spoke about the new planting in the community

David spoke about the option for a solar camera for the front gate.

David updated the members on the new landscape contract for the community.

### **Nomination of Board Members**

Mark Haggberg explained that the Board consists of three (3) positions and that each position has a one (1) year term. The floor was opened to nominations. The three nominees were Jason Holmes, Rich Smith and Julie Hall.

**A motion was made and seconded to elect Jason Holmes, Rich Smith and Julie Hall by acclamation. The motion carried unanimously.**

All three candidates were elected to the Overlook Estates 2018 Board of Directors. They will all serve a 1-year term expiring in January 2019.

### **New Business**

- No new business

### **Adjournment**

**A motion was made and seconded to adjourn the meeting at 7:14 p.m. The motion carried.**

### **Organizational Meeting**

The newly elected Board Members held an organizational meeting to elect the officers of the Board.

Rich Smith	President
Julie Hall	Vice President
Jason Holmes	Treasurer