

**OVERLOOK ESTATES  
HOMEOWNERS' ASSOCIATION  
P.O. BOX 200145  
AUSTIN, TX. 78720  
(512) 918-8100 Fax (512) 918-8121  
Board of Directors Meeting Draft Minutes  
September 20, 2019 8:30 a.m.  
Preferred Association Management Company Offices  
1101 Arrow Point Drive #101  
Cedar Park, TX. 78613**

**Call to Order**

The meeting was called to order in executive session at 8:35 a.m.

**Establishment of a Quorum**

The Board was represented by Paul Belangia, Cliff Hall and Rich Smith.  
The management company, Preferred Association Management Company, was represented by Mark Haggberg

**Minutes**

The Board reviewed the June 10, 2019 meeting minutes

**A motion was made by Cliff Hall and seconded by Paul Belangia to approve the June 10, 2019 meeting minutes. The motion carried unanimously.**

**Review Financials**

The Board reviewed the August 31, 2019 Financial Reports.

**Community Irrigation**

A motion was made by Paul Belangia and seconded by Rich Smith to add quarterly irrigation checks to the yearly budget. The motion carried unanimously.

**Budget**

The Board reviewed the 2019 Draft Budget.

**A motion was made by Cliff Hall and seconded by Paul Belangia to accept the budget as proposed with the recommended changes. The motion carried unanimously.**

**A motion was made by Cliff Hall and seconded by Rich Smith to increase the Annual Assessments to \$330.00 per year starting in 2020. The motion carried unanimously.**

**New Business**

Paul will be handling the Christmas Wreaths for the community in 2019

**Adjournment**

A motion was made and seconded to adjourn open session at 9:28 a.m. the motion carried unanimously

**Executive Session**

Executive session opened at 9:29 p.m.

Executive session closed at 10:11 a.m.

No motions were made in executive session

Issues that were discussed were pertaining to community violations

The Annual Meeting will be held on January 13, 2020