

# Overlook Estates Homeowners Association, Inc.

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## Board Meeting Minutes Friday September 2, 2022 10:00 AM CST

### Call to Order

The meeting was called to order at 10:04 AM

### Establishment of Quorum

The Board was represented by Marla Landers Gail Wight and Justin Darden . The management company, Preferred Association Management Company, was represented by Peggi Brannon

### Adoption of Policies

In review of the Governing Documents for Overlook Estates it was noted that several of the community documents drafted by the prior Board of Directors were never filed and recorded in the real property records. The current elected Board of Directors has called a special meeting to ratify the action and accept the policies on behalf of the Association.

### Community Rules

Motion to Approve the Community Rules for Overlook Estates: Marla Landers

Motion 2<sup>nd</sup>: Gail Wight

Motion Carried: Unanimously

### Contract Procurement Policy

Motion to approve the Contract Procurement Policy in accordance with Legislative requirements: Marla Landers

Motion 2<sup>nd</sup>: Gail Wight

Motion Carried: Unanimously

### Chapter 209 Hearing Policy

Motion to approve the Chapter 209 Hearing Policy Policy in accordance with Legislative requirements: Marla Landers

Motion 2<sup>nd</sup>: Gail Wight

Motion Carried: Unanimously

### Chapter 209 Architectural Control Guidelines

Motion to approve the Chapter 209 Architectural Control Guidelines in accordance with Legislative requirements: Marla Landers

Motion 2<sup>nd</sup>: Justin Darden

Motion Carried: Unanimously

### Chapter 209 Permitted Rules and Regulations

Motion to approve the Chapter 209 Permitted Rules and Regulations in accordance with Legislative requirements: Marla Landers

Motion 2<sup>nd</sup>: Gail Wight

Motion Carried: Unanimously

### Xeriscape Policy

Motion to approve the Xeriscape Policy in accordance with Legislative requirements: Marla Landers

Motion 2<sup>nd</sup>: Gail Wight

Motion Carried: Unanimously

**Adjournment**

Motion to Adjourn: Marla Landers

Motion 2<sup>nd</sup>: Gail Wight

Motion Carried: Unanimously

The meeting was adjourned at 10:24 AM